

Fremont Conservation District

248 Dozier Avenue
Canon City, CO 81212
Phone (719) 315-3417

Board of Supervisors

Gary Ratkovich, President

Tom Linza, Vice President

Rich Green, Member

Tony Telck, Secretary/Treasurer

John Daniels, Member

Request for Records Application

Name: _____ Phone Number: _____

Address: _____ E-Mail: _____

City: _____ State: _____ Zip: _____

Preferred Delivery Method

US Mail _____ E-Mail _____ In Person _____

Records Requesting:

Charges: _____ 8 ½" x 11" pages X .50 per page \$ _____

_____ hours X \$33.58 per hour (1st hour no charge) \$ _____

Actual cost charges for maps, oversized copies, etc (see invoice
For specific charges) \$ _____

Total Due \$ _____

Notifications and Signatures

Signature of Requestor: _____ Date: _____

Signature of Custodian of Records: _____ Date: _____

Date notified of records ready (within 3 business days): _____ Via: _____

Date notified of extenuating circumstances (within 3 business days): _____ Via: _____

Date notified of records ready (within 7 business days): _____ Via: _____

Signature of Requestor of records received: _____

Records sent via: US Mail _____ E-Mail _____ In Person _____ Date: _____

(attach documentation if sent via US Mail or E-Mail)